

Friday 1 March 2024

Dear Parent/Carer

Our next parent/carer consultations for this academic year will take place on **Wednesday 10 April 3.30 pm – 6.30 pm** and also on **Thursday 11 April 3.30 pm – 5.30 pm**.

You will be able to see your child's class teacher for a 10-minute appointment. Your child is welcome to attend the meeting with you. This will enable teachers to share with you information about your child's progress so far, this academic year, and their individual pupil targets.

Please complete and return the slip below to your child's class teacher no later than **Monday 18 March 2024**. If you have more than one child at school, please put all the names on one slip and return to any class teacher. **(PLEASE NOTE - YOU ONLY NEED TO COMPLETE ONE SLIP PER FAMILY)**. Teachers will liaise and organise appropriate times so that you can see all teachers with just one visit to school rather than having to come at 3.30 pm and then again at 5.10 pm etc.

The parent/carer consultations will take place in your child's classroom. Parents/carers are required to **enter and exit the school grounds through the top gate and go straight to the school hall** where refreshments will be available. Your child's teacher will collect you at the time given for your parent/teacher meeting.

Thank you,

Mrs Jayne Winnard

Headteacher

**HEATHER GARTH PRIMARY ACADEMY, PARENT/CARER CONSULTATIONS, 10 & 11 APRIL 2024**

Child's name \_\_\_\_\_

Class \_\_\_\_\_

Brothers/Sisters \_\_\_\_\_

Class \_\_\_\_\_

Brothers/Sisters \_\_\_\_\_

Class \_\_\_\_\_

Brothers/Sisters \_\_\_\_\_

Class \_\_\_\_\_

I/We would prefer: (please tick one box)

**Wednesday 10 April 2024**

Preferred time

3.30 pm to 4.30 pm

4.30 pm to 5.30 pm

5.30 pm to 6.20 pm

**Thursday 11 April 2024**

Preferred time

3.30pm to 4.30pm

4.30pm to 5.20pm

Signed \_\_\_\_\_

Date \_\_\_\_\_